



*Serving all of
Robertson County!*

Stokes Brown Public Library Study Room Policy

The study rooms are intended to offer a quiet, semi-private space for individuals or small groups who occasionally need a place to meet, study, or conduct business. As with all library resources, these rooms are shared among patrons.

Proper Use

Users must abide by the Patron Conduct Policy and staff instruction at all times.

Drinks and low-odor snacks are allowed in the Study Rooms. Food & food containers must be removed from the room and disposed of properly.

Meetings must take place within library hours.

Study rooms must be vacated fifteen minutes before closing.

Rooms should be left clean and orderly at the completion of your reservation.

Reservations

Study rooms require a reservation.

Patrons must check in at the Reference Desk before the reservation time.

A reservation will be canceled 15 minutes after the scheduled start time if the patron has not checked in.

Initial reservations are limited to two hours. The room reservation may be renewed if no one is waiting.

Longer reservations due to exceptional circumstances (standardized testing, etc.) should be arranged in advance and will be granted based on the anticipated impact of the reservation on services.

The rooms are not to be monopolized by any individual or group. They are not meant to serve as a substitute for an office or co-working space. Personal belongings are not to be stored in the rooms.

Reservations may be made no earlier than one month in advance.

An available room may be reserved for immediate use.

Reservations may be made online, by telephone, or at the Reference Desk.